

13 October 1978

DD/A Registry

2915/15

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

FROM : [REDACTED]
DDA Career Management Officer

25X1A

SUBJECT : Follow-Up to [REDACTED] Retreat 25X1A

1. Attached is a memorandum from the DDCI assigning action items as a result of the [REDACTED] discussions. Also attached is a copy of the proposed revised performance evaluation report. The DDA must respond to all items listed under para II of the DDCI memo NLT 20 October, but we would like to respond to item II(A)(7) Evaluation/Fitness Report by COB 17 October 1978. Therefore, if you have input for utilization in a consolidated DDA response on that item, please communicate it either in writing or by phone to the DDA/CMO Staff, attention: [REDACTED] by noon on Tuesday, 17 October 1978.

25X1A

2. Comments you wish to make on any other items discussed in the DDCI memo should reach DDA/CMO soonest but NLT COB 18 October 1978.

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Attachments
As stated

MEMORANDUM MAY BE DOWNGRADED
TO CONFIDENTIAL WHEN SEPARATED
FROM ATTACHMENTS

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25X1A DDA:CMO [REDACTED] 1s (13 Oct 78)